



## APPLICATION FOR EMPLOYMENT

The Crosby Park District may request a background check on all individuals who are offered employment by the Park District. The Fair Credit Reporting Act (1971) requires that we inform you that a background investigation may be conducted as part of our employment screening and selection process. This may include an inquiry to obtain information regarding your character, criminal history, general reputation, personal characteristics, credit report and mode of living. The main objective of this investigation is to verify information you provide on your application or during the interview process. If a report is made, you have the right to request details of the report from the consumer reporting agency.

**\* Separate application must be completed for each position applied for \* Please Print \* Complete in Full**

Position for which you are applying for \_\_\_\_\_ Date: \_\_\_\_\_

*\*Baseball/Softball Coach                      \*Baseball/Softball Umpire                      \*Parks/Tree Maintenance Worker*

*\*Lifeguard-Swimming Pool                      \*Pool Manager/Lifeguard-Swimming Pool*

### PART I - PERSONAL

Name: \_\_\_\_\_ Are you 18 Years or Older?    YES    NO

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Have you worked for the Park District before:    YES    NO    When? \_\_\_\_\_ Position Held? \_\_\_\_\_

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### PART II - EDUCATIONAL PREPARATION (High School, College, Trade School)

Name of School	City & State	Degree	Date of Graduation
1. _____	_____	_____	_____
2. _____	_____	_____	_____

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### PART III - WORK EXPERIENCE [List last job held, including your current one]

Company: \_\_\_\_\_ Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

May we contact?    YES    NO    If no, why? \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Briefly describe work performed: \_\_\_\_\_

### PART IV -EQUIPMENT/MACHINES OPERATED

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**PART V – OTHER EXPERIENCE/TRAINING, LICENSES/CERTIFICATES:**

List any special qualifications relevant to the position for which you are applying and are not covered elsewhere in your application (such as technical skills and/or computer, childcare training, CPR, First Aid, WSI, Lifeguard Certification etc.) For licenses and certificates you must include date and place of issuance, date of expiration and be able to present a copy of certification if hired.)

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**PART VI – REFERENCES** [Persons who can speak of your job/professional qualifications]

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**PART VII – GENERAL INFORMATION**

If hired, when could you start? \_\_\_\_\_ Are you available to work on Weekends/Holidays? YES NO  
Are there any dates that you would not be able to work? [Family Trips, Camps, Playing Sports, etc.]

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Driver's License? YES NO If so, please list ID Number: \_\_\_\_\_ State: \_\_\_\_\_

Class of License: \_\_\_\_\_ Has license been suspended or revoked in the last three years? YES NO

Have you been convicted of a felony within the last five years? YES NO

If yes, answer the following: State Charged: \_\_\_\_\_ County where charged: \_\_\_\_\_

Charge took place in: FEDERAL COURT STATE COURT Explain: \_\_\_\_\_

Have you ever been convicted of any offense involving a crime against a child including, but not limited to, the sexual molestation, physical or sexual abuse, or rape of a child? YES NO

If yes, answer the following: State Charged: \_\_\_\_\_ County where charged: \_\_\_\_\_

Charge took place in: Federal Court State Court Explain: \_\_\_\_\_

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**PART VIII – Authorization:**

I certify that all facts contained in this application are true and complete to the best of my knowledge and understand and agree that any misstatement will be grounds for disqualification or dismissal from employment by the Crosby Park District.

I authorize investigation of all statements contained herein and the references and employers listed to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, to include a background check into felony convictions and child neglect or abuse and release the Crosby Park District of any liability and any damage that may result from utilization of such information. I understand by providing information on this application that there is no contractual or implied agreement between myself and the Crosby Park District.

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Applicant Signature

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DATE

Referred by: \_\_\_\_\_

Return Application to: Crosby Park District, PO Box 380, Crosby, ND 58730 or E-Mail to: [crosbydpd@outlook.com](mailto:crosbydpd@outlook.com)



## Additional Swimming Pool Applicants Information

Name: \_\_\_\_\_

### American Red Cross Certifications and Expirations:

**Lifeguard Training:**            YES    NO    Date Acquired: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Standard First Aid:**            YES    NO    Date Acquired: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Standard CPR:**                YES    NO    Date Acquired: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Water Safety Instructor:**    YES    NO    Date Acquired: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Other Certifications:** \_\_\_\_\_

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Have you worked at the Crosby Swimming Pool Before?                    YES            NO

If Yes, what year(s) did you work at the Crosby Swimming Pool?    \_\_\_\_\_

If Yes, what position(s) did you hold and what duties did you perform while working at the Pool?  
\_\_\_\_\_  
\_\_\_\_\_

If not at the Crosby Swimming Pool, have you worked at any other Pool or Aquatic Facility?                    YES    NO

If Yes, what community and pool facility have you worked?    \_\_\_\_\_

If Yes, what years did you work at the above pool facility?    \_\_\_\_\_

If Yes, what position(s) did you hold and what duties did you perform while working at the Pool?  
\_\_\_\_\_  
\_\_\_\_\_

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Please list any other Swimming Experience you may have or had that would help towards employment with us!

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